

HARTLEBURY PARISH COU

Event	Hartlebury Parish Council Scarecrow Weekend	
Date	3rd & 4th August 2024	
Location	Hartlebury Parish/Village Green	
What are the hazards	Risk(s) identified	H/M/L
Vehicle movement during event	Parish Council member. Members of the public.	M
Surface field	Parish Council member. Members of the public.	L
Supervision of children at event	Members of the public.	M
Noise	Parish Council member. Members of the public.	L
Reporting of hazards	Parish Council member. Members of the public.	M
Adverse weather conditions	Parish Council member. Members of the public.	M
Disposal of litter	Parish Council member. Members of the public.	L

Public disorder	Parish Council member. Members of the public.	L
Manual handling of scarecrow	Parish Council member. Members of the public.	M
Scarecrows displayed on the green	Parish Council member. Members of the public.	L
Scarecrows on your own property	Parish Council member. Members of the public.	M
Removal of scarecrow	Parish Council member. Members of the public.	L
Slips/trips/falls	Parish Council member. Members of the public.	M

NCIL EVENT RISK ASSESSMENT
Date of Risk Assessment 21st June 2024
Risk Assessment Presented by Cllr Clare Atkinson
Risk Assessment Carried out by TBA
Management/Control of Risk
Entrance to car parking clearly marked and kept clear at all times. Parking spaces for visitors with disabilities available close to event.
Vehicle movement on the village green is prohibited.
Parents/carers are responsible for the supervision of their children.
Consideration to be given to the wellbeing of local residents.
Report to any member of Council.
Assess on the day whether the event is safe to go ahead in wet weather.
Sufficient waste disposal bins available around the parish and village green.

Liaison with local police.

Ask for help to lift heavy items.

All Scarecrows displayed on the village green is with Council permisson only. Hartlebury Parish Council shall accept NO liability in respect of any loss or damage to your scarecrow. Scarecrows on the green will be monitord by the Council 3 or 4 times per day. The Council will erect a sign, informing the public that they are not to go near the scarecows and not to damage them. Any damage will be reported to the Councils clerk, who will then liaison with the police.

All Scarecrows on your own property, must be secured, and in a position that will not cause any danger, injury or damage to a third party. Hartlebury Parish Council shall accept No liability in respect of any loss or damage to your propety or scarecrow.

All Scarecrows are to be removed at the end of the second day of the event by the owners.

Any slip/trip hazard to be reported to a member of the Council so they can clear the hazard. Hazard to be coned off until cleared.