

RISK ASSESSMENT

Event			Date of Risk Assessment
Date			Risk Assessment carried out by
Location			
What are the hazards	Risk(s) identified	H/M/L	Management/Control of Risk
Movement of Santas sleigh	Santa & general public	M	Adult must be around to monitor movement of sleigh/trailer. Ensure no child is around sleigh when being moved.
Access to sleigh	Santa getting in and out of sleigh	L	Other members will be there to prevent slippage.
Working in extreme weather	Santa & general public	L	Ensure appropriate clothing is worn for weather conditions. Hot drinks to be made available.
Fire	Santa sleigh	L	Fire extinguisher on hand.
Issues with display	Santa & general public	L	Sleigh and equipment to be secured appropriately.
Child protection Working alone	Risk of child abuse	L	No adult should be left alone with any child. There must be two adults with children at all times.
Violence and threatening behaviour	Stallholder	L	Walk away and get attention of other member/council.
Theft	Stallholder	L	To keep all money collected out of public reach.