

Hartlebury Parish Council – Maintenance Report

February/March 2025

Checks Completed and General Observations

Monthly checks have been carried out at the play area and village green in February and March. No major issues just lots of mud on the equipment and mud from football boots on the surrounding tarmac areas of the green and in the MUGA itself.

Annual asset checks have been completed and the report updated and sent to the clerk. In the main, assets are in good condition. Bus stops, brick planters and the tarmac surface at the MUGA are the primary concern where attention will be needed soon before long. The benches that need attention are already down for scheduled maintenance in the next couple of months.

- Bus stops are in varying degrees of condition and they might want to be considered separately to bring those in the worst state of repair up to a standard that general maintenance can then be worked in.
- Brick planters – a couple of the planters would benefit from maintenance and re-bedding some of the bricks. Planter no 5 opposite the school grounds is, in my opinion, beyond repair and also in a dangerous position on the road which would make working on this difficult.
- Tarmac surface at the MUGA is getting damaged by tree roots and this will continue to get worse.
- Some of the benches need staining still but this is already on the maintenance list to be completed in the next couple of months.

Also, there appeared to be some new bins – I have added them to the sheet as NEW to signal their existence, but the clerk can advise if these are council assets to be included on the register or not.

The following maintenance actions have been completed:

- Park checks
- Swept gravel back into car park by MUGA
- Litter picked up from MUGA and play areas
- Cleared mud away from MUGA area
- Car park repairs
- Completed annual asset checks and report

Issues picked up:

- Moss on the tennis courts will need attention soon
- Blue stickers on cycle racks still need replacing