



Date	Decemder 2025	Proposed Agenda Item	
Agenda No:			
Title	Parish Car Park Maintenance Top up of Breedon Golden Amber Gravel		
B a c k g r o u n d	HPH car park is now due for a top up of the Breedon Golden Amber Gravel as part of the maintenance schedule. No maintenance has been necessary so far this year. A sum of £650.00 was earmarked for this purpose in the 2025 / 2026 budget. This work could be carried out by HPC maintenance person, who has all the relevant certification/qualifications to complete the task.		
C o n s i d e r a t i o n s	The main car park will need to be closed while the work is being undertaken. The work should only take one day. The car park will need to be closed for 7 days to allow for curing of the materials. Date of work to be decided taking into consideration the following: i. Weather conditions. ii. HPC will need to liaise with HPHMC through HPC hall representative (Cllr A.S.) to select a suitable date. This being to minimise disruption to neighbours and Hall users that the alternative parking on the actual day & subsequent days may create. iii. HPHMC will need to inform Hall users of the changed parking arrangements. iv. HPC will need to display suitable closure notices before the intended date. v. HPC and HPHMC may wish to post the intended closure on their websites. The front accessibility parking spaces will be available during the works. The one way system in and out of the front car park will be suspended during the works. Cost The maintenance day has already been included in the R&AAG budget. The cost of materials has been included in R&AAG budget. Materials and Equipment. a)2 x 800kg bags Breedon Golden Amber Gravel £195.00 + VAT each bag Total x 2 bags £390.00 + VAT b)Hire of single drum vibrating roller £80.00 + VAT c)Delivery and collection cost £15.00 each way + Vat Total £30.00 + VAT d)Fuel replacement (dependant on consumption) Approximately £30.00 Total £ 30.00 TOTAL COST a+b+c+d = £530.00		

P r o p o s a l s	After due consideration. HPC agrees to the expenditure from R&AAG budget for cost of materials and hire of vibrating roller. Approximately £530.00 for the maintenance of the Parish Hall Car Park. HPC agrees to the maintenance person being engaged to complete the work. HPC agrees for the PH representative (Cllr A.S.) to liaise with HPHMC, R&A AG and Clerk to arrange a suitable date, informing hall users and advertising on their websites. HPC agrees for suitable closure notices being displayed at the car park and on HPC website. HPC agrees to the Clerk to order, hire and arrange delivery of materials. HPC agrees for Clerk R&AAG group representative (Cllr JHP) liaise with the Maintenance person plus HPHMC through (Cllr A.S.) to complete the task.	
Risk	Low	
Author	J.Hipkins R&AAG	
Date	November 2025	• Updated : 24/11/25