

**R&AAG Meeting Notes For 24th July 2025**  
**8.00pm Hartlebury Parish Hall Committee Room.**

**1. Apologies. CA**

**2. Matters Arising**

a) Clerk to follow up on RoSPA report.

b) Maintenance Contractor. SF

\_Jobs list in priority order recommendations for HPC information,

*Clerk to action Cllr JH to liaise with SF on geography and location of Assets. As agreed at June HPC meeting.*

**Maintenance List**

Reduce height of hedge surrounding Tennis Courts.

Notice Board by Mare and Colt Bus Stop.

PC Notice Boards in village Preservative Treatment + Bench Station Road Junction.

Bus Shelter 4 Junction Station Road Northbound Old Worcester Road .Preservative Treatment.

Bus Shelter 3 South end Old Worcester Road, opposite Morgan Mews. Preservative Treatment.

Planter 2 Entrance to Village A449 North end Old Worcester Road , Blocks require re-bedding.

2c) JH to look at Brick Planter No 5 Opposite school lay bye *JH to meet with SF to discuss possible rebuild .*

d))Footpath matters. When County have completed their contractual footpath maintenance, R&AAG can then move forward with formulating HPC plan in conjunction with footpath warden, Lengthsman and volunteers. **Ongoing**

e)Tennis Courts, Clerk has invited 3 tree companies to suggest solutions and quote for the remedial action required. *Clerk action. hopefully agenda item for HPC full meeting.*

**3. Update from JH.**

Lengthsman completed first stage of LANTRA training second course booked for August.

**4. VE Commemorative Tree,** Update from CN investigate costing and suitability of tree selection. *ongoing*

**5. Recreational Facilities** Cllr inspection update.

*Junior Play area user signage damaged requires repair.*

*Area behind Table Tennis Table Bin, grass verge encroaching.*

*Suggestion that a spreadsheet is produced for the Clerk to update list outstanding maintenance jobs and their completion date.*

*Gravel on MUGA car park requires racking back and re levelling.*

**AOB**

*Conservation Area not highlighted in the Village, suggestion that appropriate signage costing and positioning investigated.*

*JH gave group member What3words list of all bins in the village to make it easier to report full bins on line.*

**Date of next meeting.**

**21st August 2025**

