

Digital Comms and Data Protection Advisory Group report for April, 2025

April was training month!

The CCTV system is finally installed and as soon as the CCTV signs are put up around the hall it will be online! A training session was held on 15 April with Atec; Cllrs Hellens, Arnott and Cosham; and a representative from the Parish Hall Management Committee, to go over basic operation of the system including how to extract footage when required to comply with a FOI or Subject Access request.

After the general instruction, myself and Graham Hipkins from the Hall set up individual accounts to allow all access to be captured in logs to comply with ICO guidelines. We will also create accounts for the secondary operators for the hall and council.

On 7 April the DC&DPAG met to be instructed on the setup and use of the live-streaming equipment used by the council. All members of the group went through the process of the physical setup as well as use of the software required. This ensures that in the absence of Cllr Scheps the council meetings can continue to be live streamed.