



Date	5 th August 2025	Proposed Agenda Item
Agenda No:		
Title	Allotment Matters 1	
B a c k g r o u n d	<p><u>Overgrown plots.</u> Hartlebury Parish Council has received complaints from a couple of Allotment tenants and Councillors about the plots are left overgrown when a tenant leaves according to the Allotment Agreement.</p> <p><u>Overgrown trees.</u> A Councillor has mentioned the trees, bushes and hedges on plots and on Council land that are above the permitted height on the Allotment Agreement item 3 and 5.</p> <p>3. Any hedge that the tenant plants around their allotment plot must be kept properly trimmed and cut and must not exceed 1.2m in height.</p> <p>5. The tenant shall be permitted to plant only trees of dwarf root stock. In any event, no tree shall exceed 3m in height or spread and must be trimmed/pruned accordingly. Branches must not overhang, cause shade nor compete for water with neighboring allotment plots.</p> <p><u>Boundary hedge</u> around site.</p> <p>Arrangements have been made for the Council Allotment Advisory Group and the Allotment site Rep to meet on site on the 14th July.</p> <p>Allotment Agreement item 19 says to ask tenants in November if they want to keep their plot next year.</p> <p>Allotment Agreement Terms & Conditions.</p> <p>A Councillor mentioned that the Council did not give permission for the Scarecrows to be on the Allotment land last year.</p>	
C o n s i d e r a t i o n s	<p><u>Overgrown plots</u> when tenants leave: - it was suggested that we charge each tenant a deposit of between £50-£100 to be kept by the Council. (Louise will explain problems with keeping tenants' money). This money would be returned to the tenant when they leave, providing the plot is left in suitable condition for a new tenant to take over. If plot has been left overgrown, for the Council to use some or all this money for a contractor to come in and clear the plot. For the Council to ask. Councillors and tenants, if they have a bit of free time to volunteer to help clear the plots and Council ground.</p> <p>How and who would say that the plot is left in a bad way. Who would decide how much of the fee the council would keep. Overgrown plots to be offered to a new tenant at a discount.</p> <p><u>Overgrown trees.</u> The group met on the 14th July to identify which trees, bushes and hedges needs attention.</p> <p><u>Boundary hedge</u> around site has been looked at when group meet on the 14th.</p>	

	<p>Suggested to move asking tenants if they want to keep their plots for next year to January.</p> <p>A Councillor has asked for the Allotment Terms & Conditions to be put on our website.</p> <p>Scarecrows to be allowed on Allotment Site.</p>	
P r o p o s a l s	<p><u>Overgrown plots.</u> Do the Council agree to charge the tenant a deposit, if so how much deposit do the Council recommend. – Do Council agree to give back/use deposit to clear overgrown plot. For Council to agree for the Allotment Advisory Group to decide if the plot is left overgrown and how much of the deposit to be used for clearing the plot. – For Council to agree to give a new tenant an overgrown plot at a reduced rate or even a free year. To ask Council and tenants, to volunteer to help clear the plots.</p> <p><u>Overgrown trees.</u> Overgrown trees, bushes and hedges were identified both on plots and on Council land. Clerk to send letter of improvement to these tenants in September, for tenants attention to the trees, bushes, hedges once the leaves start to fall..</p> <p><u>Boundary hedge</u> around site. Parts of the boundary hedges were identified as needing a cut back. John Cosham to get 3 quotes from contractors to include costs for trees, bushes and hedges on Council land.</p> <p>To agree to move asking tenant if they want to keep their plots next year to January. Allotment Agreement to be updated accordingly.</p> <p>To agree to put Allotment Terms & Conditions on our website.</p> <p>To agree for those people who don't live in the village to put their scarecrows on the Allotment site.</p>	
Risk	low	
Author	Cllr Clare Atkinson	
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