



Hartlebury Parish Council

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Hartlebury Parish Council

Safeguarding Children, Young People and Vulnerable Adults Policy

Everyone has a duty to safeguard children, young people and vulnerable adults. Hartlebury Parish Council is committed to maintaining the welfare of people whilst they are using Parish Council facilities described within this policy.

This policy applies to:

- anyone working for or on behalf of the Parish Council whether in a paid, voluntary or commissioned capacity; or
- any individual or organisation hiring the Parish Council facilities for the purpose of delivering any service to children, young people or vulnerable adults; or
- anyone using the facilities provided by the Parish Council.

FACILITIES:

The children's play area, MUGA and football field situated on Waresley Court Road, Hartlebury are owned by Hartlebury Parish Council. The land on which Hartlebury Parish Hall is built is owned by the Parish Council.

The Parish Hall has an independent Management Committee, which is responsible for the day to day running of the Hall, its long term viability, hiring of the specific facility and adoption of policies.

Hartlebury Parish Council has no specific person, either Councillors or staff members who are involved in the care of children or adults at the facilities listed above, but will ensure that, should a concern arise, the correct procedures related to this policy are followed.

DEFINITIONS:

Children and young people: Anyone under the age of 18 years

Vulnerable Adult: Anyone over 18 who is:

- Unable to care for themselves
- Unable to protect themselves from significant harm or exploitation
- Or may be in need of community care services

SAFE ENVIRONMENT:

In order to promote a safe environment for children, young people and vulnerable adults, the Parish Council will:

- Provide safe facilities and ensure regular safety assessments are undertaken
- Ensure that employees, councillors and leaders of activities using parish council facilities, are aware of safeguarding expectations
- Display on notice boards the relevant safeguarding contacts for advice and help. (See contact details of Worcestershire Services below)

HIRE OF FACILITIES TO GROUPS FOR USE WITH CHILDREN, YOUNG PEOPLE OR VULNERABLE ADULTS

Hartlebury Parish Council does not normally hire out any of its facilities. However, should such an occasion arise then we will require any group using its facilities to:

- Have public liability insurance
- Have a suitable safeguarding children, young people and vulnerable adults' policy
- Ensure leaders have valid enhanced Disclosure and Barring Service (DBS) checks as appropriate
- Complete a risk assessment for individual activities.

CODE OF CONDUCT FOR ALL USERS OF PARISH COUNCIL FACILITIES

- Treat each other with respect
- Show consideration for other groups using the facilities
- Show consideration for local residents
- Treat the facilities provided with due care and respect
- Provide an example of good conduct that you wish others to follow
- Refrain from any behaviour that involves racism, sexism and bullying
- Report any instances of such behaviour to group leaders, Parish Councillors, the Parish Clerk or parents and carers, as appropriate.

Contact Details: Clerk to the Parish Council as above.

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SAFEGUARDING CONTACT DETAILS

Safeguarding Children:

If you have any concerns about a particular child and feel that they may be in need of protection or safeguarding, then please contact Children's Social Care.

General Telephone: **0845 607 2000**, Email: socialcare@worcestershires.gov.uk

Post: Social Services, PO Box 585, Worcester WR4 4AD.

Telephone - 01905 768054 Out of Hours - 01905 768020

Fax: 01905 768056

Minicom: 01905 768052

Text: 07939 572 850

Safeguarding Adults:

Abuse can happen anywhere and by anyone, including relatives, friends, neighbours, paid care workers, volunteers, professional staff, other service users and strangers. If you need advice and guidance regarding the potential abuse of a vulnerable adult (someone over 18 years who might be unable to protect themselves from significant harm or serious exploitation because of a physical or mental disability, age or illness), you can contact Worcestershire's Access Centre in confidence;

By Phone: 0845 607 2000 or 01905 768053

Adult Protection Team for advice: 01905 822613/4

By E-mail socialcare@worcestershires.gov.uk

By Post: Social Care, PO Box 585 Worcester WR4 4AD

By Fax: 01905 768056

By Minicom: 01905 768052

By Text: 07939 572 850

We can answer your query in a number of languages and our Adult Protection Team will respond and can investigate adult abuse.

If you think a child, young person or vulnerable adult is in immediate danger – do not delay. Call the police on 999.