

Hartlebury Parish Council – Maintenance Report

May 2024

Checks Completed and General Observations

Monthly checks have been carried out at the play area and village green. There was a huge amount of litter on the Parish Hall car park and looks like cars have been skidding up and down the car park. A number of bolts were found to be loose around the play area and the MUGA – it would be a good idea to add this to the annual check list. I also noted that the grass cutters have not cut around the gym equipment and instead just done a rough shape around the outside of it. They've also cut straight over metal cans that I've had to pick up as it leaves razor like shards in the grass that is unsafe for children and animals to play around.

The following maintenance actions have been completed this month:

- Park checks
- Swept gravel back onto MUGA car park
- Litter cleared from MUGA and parish hall grounds
- Replaced missing bolts on MUGA, including removing and replacing the backboard
- Checked and tightened any remaining loose bolts around MUGA fencing
- Parish Hall car park maintenance

Issues picked up:

- Green metal bench by MUGA is showing signs of wear and the paint has been scratched
- Tarmac in tennis court is lifting due to tree roots
- Small amount of graffiti on MUGA
- Play house and play equipment dirty due to constant rain
- Hedges in tennis courts will need cutting back soon
- Hedge in Parish Hall car park is very overgrown
- Possible oil spill on gravel car park next to MUGA