

## **Hartlebury Parish Council – Maintenance Report February 2024**

### **Checks Completed and General Observations**

Monthly checks have been carried out at the play area and village green. I've completed the annual checks of the asset register and passed the completed list to the clerk and reps from the advisory committee with recommendations from these checks, and also any outstanding works to date.

I've been working on a solution for the memorial bench and hope to be able to finalise that this month. Also, I have attempted to fix the new noticeboard to the bus stop by the Mare and Colt but the bus shelter does not appear sturdy enough to hold the weight of the board. I have recommended legs are attached and concreted into the ground, the same as the other noticeboards around the parish.

A number of lengthsman tasks have also been completed.

The following maintenance actions have been completed this month (photos available if required):

- Park checks
- Asset register annual checks
- Concreted loose dog waste bin on the common (Worcester Rd carpark)
- Sealed shut broken flaps on dog waste bins on village green (as requested)
- Filled in hole on play area near carousel
- Maintenance on Parish Hall car park
- Swept gravel back onto MUGA car park
- Litter cleared from MUGA and parish hall grounds

Issues picked up this month include:

- All previous recommendations are now included in the asset register, as are any issues picked up during checks
- Gym and play equipment are covered in mud – I'll look to do this when the worst of the wet weather has cleared
- Crack in tarmac on tennis court – parish hall side. Appears to be due to tree roots and will need looking at