



Hartlebury Parish Council

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Please visit our NEW Facebook page.

Finance Committee Meeting to be held at the New Elizabethan School, Quarry Bank, Hartlebury, DY11 7TE. Tuesday 1st March 2022 commencing at 7.30pm

AGENDA

Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about.

1. APOLOGIES.

To receive any apologies.

2. DECLARATIONS OF INTEREST.

Councillors are reminded:-

- a) Of the need to update their register of Interests form.
- b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
- c) To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors, who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the "virtual "meeting room for the relevant items unless granted a dispensation.

3. DISPENSATIONS.

To consider any written requests from Parish Councillors.

Dispensation (as required via Localism Act 2011 s33) are to be emailed to the Clerk at start of the meeting.

4. MINUTES OF PREVIOUS MEETING.

To **approve** the minutes of the last meetings Tuesday 2nd November 2021.

5. BUDGET v ACTUAL 2021/22

- a) Review to 1st February 2022

6. BUDGET 2021-22

- a) To consider any changes

7. BANK RECONCILIATION

- a) To review the position 1st February 2022.

8. TO CONSIDER PAYMENTS FOR APPROVAL: -

- a) Clerks Expenses £26.20 for January 2022 as circulated
- b) Clerks Salary January 2022 £1236.82
- c) Top Cut Mowing Services £495.00 January mowing.
- d) Direct Debit Savills Allotments Payment £337.70

9. FUTURE BUDGETS - 2023/24, 2024/25

- a) Will be reviewed at the next FC meeting 7th June 2022, presentation by the Clerk.

10. SECTION 137 INFORMATION

- a) Section 137 (4)(A) of the Local Government Act was £8.41 per elector 2021/22, £8.82 for 2022/23. Section 137 is a power of last resort.

11. THREE YEAR GROUNDS MAINTENANCE CONTRACT

- a) To consider the options provided and to award the contract.

12. LENGTHSMAN

- a) No local interest following second advertisement. Consideration to stay with the current provider although outside the Parish.

13. MEMORIAL BENCH POLICY

- a) To consider said policy.

14. ASSET REGISTER

- a) Physical review of product group “bus shelters” no further action required in good condition. Next product group to be reviewed will be “notice boards “.

15. CIL Levi £2218.11 POSSIBLE SPEND/SUGGESTIONS FOR CONSIDERATION

- a). Fencing around the outside gym and new notice board.
b) Sustainable bench on the village green or a memorial bench.

16. EXTERNAL AUDIT OBJECTIONS 2020/21 AGAR

- a) Update by the Clerk.

17. PLAY INSPECT AND REPAIR SERVICE

- a) Discussion with regards this option, to consider the service provided, benefit and cost consideration.

18. ANY OTHER MATTERS FOR URGENT CONSIDERATION.

19. ITEMS FOR FUTURE AGENDAS

20. Date of next meeting, Tuesday 7th June 2022