

HARTLEBURY PARISH COUNCIL

Policy for use of Facebook

1. The aim of the Hartlebury Parish Council Facebook page is to:
Provide information and updates regarding activities and opportunities within Hartlebury Parish and promote positive thoughts and comments from residents.
2. To ensure that all discussions on the Hartlebury Parish Council page are productive, respectful and consistent with the Council's policies, we ask you to follow these guidelines:
 - Be considerate and respectful of others. Vulgarity, threats or abusive language will not be tolerated.
 - Differing opinions and diverse ideas are encouraged, but personal attacks on anyone, including Hartlebury Parish Council members or staff, will not be permitted.
 - Share freely and be generous, but be aware of copyright laws; be accurate and give credit where credit is due.
 - Stay on topic.
 - Do not use the Facebook page for commercial purposes or to market products.
3. The Facebook page is not monitored 24/7 and we will not always be able to reply individually to all messages or comments received. However, we will endeavour to ensure that any emerging themes or helpful suggestions are passed to the relevant people.

Sending a message/post via Facebook will not be considered as contacting the Council for official purposes and we will not be obliged to monitor or respond to requests for information through the Facebook channel. Instead, please see our Clerk, Lesley Cleaver at hartlebury.clerk@gmail.com Please do not include personal/private information in your Facebook posts/messages to us.

4. We retain the right to remove comments or content that includes:
 - Obscene or racist content
 - Personal attacks, insults or threatening language
 - Potentially libelous statements
 - Plagiarized material; any material in violation of any laws, including copyright
 - Private, personal information published without consent
 - Information or links unrelated to the content of the forum
 - Commercial promotions or spam

Non-compliance will not be tolerated and can result in a ban

5. Hartlebury Parish Council is not responsible for the accuracy of content posted by any subscriber. Opinions expressed in comments on Hartlebury Parish Council's social media forums do not necessarily represent those of Hartlebury Parish Council.
6. All comments, once posted, become the property of Hartlebury Parish Council and we reserve the right to reproduce, distribute, publish, display or edit. Derivative work can also be created from such postings or content, and used for any purpose, in any form and on any other media.
7. Hartlebury Parish Council is not responsible, liable for and does not endorse the privacy practices of Facebook or linked websites. Your use of Facebook is at your own risk.

8. Hartlebury Parish Council assumes no responsibility or liability for any injury, loss or damage incurred as a result of any use or reliance on the information and material contained within or downloaded from this website.
9. Facebook may occasionally be unavailable and we accept no responsibility for this lack of service.
10. The presence of any advertisement on Facebook is not an endorsement of the authenticity or quality of the goods or services and Hartlebury Parish Council will not be held responsible for any claims arising in that respect.
11. We will not engage in/with, and we discourage posts or comments on issues of a party-political nature.
12. This policy may be revised at any time.
13. By choosing to utilise and/or comment on Hartlebury Parish Council web site or FaceBook page, users are deemed to agree to this policy
14. Councillors are not allowed to post Parish Council business/matters on their personal Facebook page or on any social media.

Approved 1st December 2020