

# HARTLEBURY PARISH COUNCIL

2021-2022 -- Budget. Agreed meeting HPC 1st December 2020

<u>Position end July 2021</u>	<b>Budget Income</b>	<b>Actual Income</b>
Precept	£ 25,000.00	£ 12,500.00
Precept Grant	£ 1,492.00	£ 746.00
NHB Grant	£ -	£ 4,183.26
Deposit Account Interest	£ 12.00	£ -
Scottish Widows	£ 55.00	£ -
Allotments	£ -	£ 435.87
Lengthsman	£ -	£ -
P3	£ -	£ -
Wayleaves Oct Ever Year	£ 383.00	£ -
Vat Recovered from HMRC	£ -	£ -
Insurance Claim	£ -	£ -
Other Income HSBC, donation, Account TF HTC, WCC,	£ -	£ -
<b>Total income</b>	<b>£ 26,942.00</b>	<b>£ 17,865.13</b>

	<b>Budget Expenditure</b>	<b>Actual Expenditure Exc Vat</b>
<b>Staff Costs</b>		
Salary (Net)	£ 3,500.00	£ -
Expenses	£ 500.00	£ 304.14
HMRC	£ -	£ -
Locum Clerk	£ 3,000.00	£ 762.50
	£ 7,000.00	£ 1,066.64
<b>Other Admin</b>		
Chairman's Allowance	£ 250.00	£ -
Training	£ 1,560.00	£ -
WDC - Bin Waste	£ -	£ -
Computer/Software/Website	£ 400.00	£ 413.99
Stationary	£ 100.00	£ 12.34
Land Registry	£ -	£ -
Information Commissioner	£ 40.00	£ -
Hire of Hall	£ 600.00	£ 14.00
Other Admin	£ 600.00	£ -
Internal Audit	£ 235.00	£ 190.00
External Audit	£ 410.00	£ -
Comm Project Sinking Fund	£ 500.00	£ -
Parish Magazine	£ -	£ -
	£ 4,695.00	£ 630.33
<b>Section 137</b>		
HP Hall MC	£ -	£ -
Community Project/funds left	£ 2,845.62	£ -
	£ 2,845.62	£ -
<b>Green Maintenance</b>		
Lenthsmen/VAS	£ 1,102.00	£ -
P3 Scheme	£ 500.00	£ -
Grass Cutting	£ 5,190.00	£ 1,652.50
PCC Church	£ -	£ -
Allotment Expenses	£ 351.22	£ -
Gardening Club	£ 50.00	£ -
	£ 7,193.22	£ 1,652.50
<b>Maintenance</b>		
Bus Shelters	£ 200.00	£ 985.00
Notice Boards	£ 50.00	£ -
Defib Maintenance	£ 255.00	£ -
Minor Works	£ 1,000.00	£ 404.98
Play Area - RoSPA	£ 500.00	£ -
Play Equipment/repairs	£ 500.00	£ -
Hall Grounds	£ 500.00	£ -
	£ 3,005.00	£ 1,389.98
<b>Other</b>		
Allotment Membership	£ 59.00	£ -
Estate Agency Fees	£ -	£ -
CALC	£ 1,100.00	£ 993.90
CPRE Membership	£ 40.00	£ 36.00
Insurance	£ 1,500.00	£ 1,385.44
New Homes Bonus	£ -	£ 4,183.26
Allotment Rent	£ 800.00	£ -

Donation to the  
local Primary  
School 3/8/21  
agreed

Other	£ 151.00	£ 186.97
Community Project Litigation	£ 3,465.00	£ 423.00
Advertising Events	£ 500.00	£ -
Grants	£ 1,500.00	£ -
	£ 9,115.00	£ 7,208.57
VAT		£ 1,522.18
<b>Total Expenditure</b>	<b>£ 33,853.84</b>	<b>£ 13,470.20</b>

## Budget Summary

	Budget	Actual
Total Income	£ 26,942.00	£ 17,865.13
Total Expenditure	-£ 33,853.84	-£ 13,470.20
<b>Surplus</b>	<b>-£ 6,911.84</b>	<b>£ 4,394.93</b>

3rd May, Clerk contacted the Chairman with regards his allowance which will be donated.

Allotment note - 28th June Clerks note:-

Management of the allotment where such surplus must be ploughed back and not used for any other purpose without special leave (p 132 ref 14.10)