

# HARTLEBURY PARISH COUNCIL

## Agenda Item

Date	22.4.21
Agenda Item No	9
Title	BRANDING - HPC Templates and Letterhead Updates
B a c k g r o u n d	<p>Cllrs Tranter and Meredith have worked hard to provide the Parish Council with a new website. As part of this the website designer has created a great new look for the council by way of a modern, contemporary house style and new logo. This was briefly raised in the previous Parish Council meeting.</p>
C o n s i d e r a t i o n s	<p>Councillors should consider rolling out this new look across the HPC letterhead and all templates to ensure the Councils image is consistent and professional.</p>
P r o p o s a l s	<p>It is proposed the council votes to approve the updates required to the existing letterhead and templates to bring these in line with the house style of the new website and logo.</p>
Risk	Low
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Date	22.4.21